

**HAMILTON COUNTY AIRPORT AUTHORITY  
NOVEMBER 22, 2010  
Commissioner's Courtroom  
One Hamilton County Square  
Noblesville, Indiana 46030**

**Work Session**

President Silvey called the work session to order at 6:35 p.m. in Conference Room 1A. Those present were Don Silvey, Bob Wilson, Tom Kapostasy, Mike Howard, Dan Montgomery, Ted Moran, Brad Beaver, Allyn Beaver, Chris Snyder, Nick Isenberg and Jennifer Pickett.

Discussion of the CIP (Capital Improvement Plan) was held.

**Public Session**

President Silvey called the public session to order at 7:20 p.m. with Secretary Pickett taking roll call. A quorum was declared present of Don Silvey, Tom Kapostasy, Bob Wilson, Allyn Beaver, Ted Moran and Scott Alexander.

**Approval of Minutes**

Wilson moved to approve the minutes of October 25, 2010. Moran seconded. Motion carried unanimously. (5-0)

**President's Report**

Silvey presented a slideshow of the airport.

**Indianapolis Executive Airport**

Andrea Montgomery reported:

- In the 3<sup>rd</sup> quarter we have overpaid the fuel but will wait until the end of the year to? Our projects are really good for the year. The first three quarters have been paid and we still have money in the bank.
- We will start on the marketing again after the first of the year.
- The liability insurance for the airport has been raised to \$10 million. Copies of the policy have been given to Don and Jennifer and the invoice has been paid.
- The annual Safe Trick or Treating was a success with over 50 kids participating.
- We do have inquiries regarding rent for Hangar B. All the current tenants have been moved temporarily.

Carl Winkler reported on fuel sales with the first quarter of the year being up for the first time in eight quarters. All three quarters this year were up.

Winkler stated that Bob Wilson suggested having a blog on the website so we did and it has really worked well. We are getting 600 to 700 hits a month. On the Google search we were on the third or fourth page but we are now on the first page.

Dan Montgomery stated he received the press release of the Apron Project and some other miscellaneous projects and passed it on to Ray Rice but nothing will be done with it until the attorney's look at it.

Session Aircraft Corporation has requested permission to set up a mobile unit, they have a two-ton truck they would like to station at the airport. Two men will be with the truck, an avionics man and a mechanic. If a corporate jet has a problem they can come into Indianapolis Executive Airport and they will be right there to fix it. If they have to go to

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another airport they will take the truck. They would also like office space. It will bring planes in and hopefully that means they will buy gas.

This weekend we had a plane taxi and turn around in the dirt, get off the concrete and bury the nose of the plane in the dirt which damaged the prop. The FAA (Federal Aviation Administration) came and looked at the plane, took pictures and talked to the pilot.

The water pressure went down on the Montgomery side, Poindexter is looking into it. Nick Isenberg stated they are working on it and will have more information tomorrow.

### **Committee Reports**

#### **Operations**

Moran stated Silvey and himself attended the Westfield State of the City luncheon.

#### **Woolpert Engineering Report**

##### Rule 6

Nick Isenberg stated a water sample will be taken after ½ inch or greater of rainfall. As soon as we get the results we will turn into IDEM (Indiana Department of Environmental Management). IDEM requested water samples by February along with the stormwater discharge monitoring report, annual report and a SWPPP checklist. Isenberg stated he has asked Astbury to prepare a quote for the next four years on sampling.

##### Apron/Executive Taxiway

Isenberg state Harper has the final change order. Currently it shows a negative \$222,626.27 of that the federal grant amount is negative \$151,190.16 and the local share is negative \$71,435.71. As soon as Harper signs the change order it will be given to Don Silvey. Punch list items have been completed and the final inspection was held on October 28. The Pavement Management Plan Update is underway. The as-builts have not been received but as soon as they are Woolpert will complete record drawings and update the existing ALP (Airport Layout Plan).

##### Utilities

Isenberg stated Midwest modified the alignment of the 100LL and it was approved by Woolpert. The storage tank has been installed. The backfilling operations are 95% complete. Concrete pouring is to begin after Thanksgiving. Woolpert is working with Don Garrod from Montgomery Aviation on the SPCC (Spill Prevention Containment and Countermeasure Plan) for the fuel system. If the airport would have a major spill we would have this plan in place and if no plan is in place we could get fined.

The punch list has been completed for the sewer line and water line. The water line with backflow preventers have been connected to the South Hangar Terminal and the North Hangar. The water and sewer line projects are approximately \$80,000 under budget.

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Local General Services

Isenberg stated the T-Hangar looks good and Michiana is doing a great job. A quote of \$12,023.85 has been requested for the additional concrete work for additional aprons adjacent to the asphalt taxi lanes. The quote requested for the interior walls is \$8,875.00.

Isenberg stated City Wide Paving began construction on the mill and overlay on November 11. The milling of the existing pavement was completed on November 11 and that evening an aircraft hit a reflective unlit barricade. City Wide was directed in the contract and in the field to use the appropriate Type II barricades with steady burning red lights. The propeller hit the barricade which will require a complete tear down and re-build of the engine and the barricade also damaged the landing gear door which will have to be replaced. The paving was completed on November 13 and all remaining work was completed November 17. Hamilton County's insurance claim specialist that will meet with the pilot.

Fuel System Removal

Isenberg stated he has talked with Mike Howard and Don Silvey and we are not comfortable with the quote that Active Environmental submitted. After talking we have decided it would be best to re-quote the fuel system removal. Howard suggested the Board authorize Isenberg to prepare quotes and assuming the quote is reasonable that the President be authorized to sign it as long as it is within the existing budget.

Miscellaneous Services

Isenberg stated the Categorical Exclusion was submitted for the taxiway lighting project. It was submitted without the archeological study, the archeological study comes into play if you have not disturbed ground but we feel we have disturbed that ground when we built the taxiway. We are waiting on FAA's response.

2011 CIP (Capital Improvement Plan)

Isenberg clarified the recommendations discussed on the CIP for 2011. He understands that with the federal dollars programmed in 2011 would fund the EA (Environmental Assessment) of \$350,000 which is programmed currently. We would pay for the taxiway lighting design with local funding. If the funds are available from the apron project (\$150,000 deducts) would fund the taxiway lighting design. Then look at the taxi lane project for T-Hangar G with the remaining local funds.

Howard stated we believe there is about \$26,000 that may be available to encumber and he would suggest Woolpert send a memorandum agreement to President Silvey to start the taxiway lighting project now. Wilson moved to authorize Woolpert to start the design for the taxiway lighting project in an amount not to exceed \$26,000. Moran seconded. Motion carried unanimously. (5-0)

Isenberg will bring the revised CIP to the December meeting for final comments or changes and if there are changes he will bring it back in January for final approval then submit to INDOT and FAA by the February 1<sup>st</sup> deadline.

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**New Business**

Howard stated the Hamilton County Board of Commissioners have decided as part of the 2011 budget reduction that the Judicial Center will only be open one night a week. Starting January 1, 2011 all courts and night meetings will be held on Wednesday nights only. It was suggested that Airport Authority meet the second Wednesday of the month. The County Council meets on the first Wednesday of each month but there are some times they meet the second Wednesday at which time the Airport Authority will meet in the Conference Room 1A for their meeting. The Board will make a decision at their December meeting.

**Secretary's Report**

Pickett reported a total of \$201,601.91 was paid out in vendor claims for the month of November

**Next Meeting**

The next meeting will be held December 13, 2010 at 6:30 p.m.

Silvey adjourned the meeting at 8:17 p.m.

**Others Present**

Mike Howard, County Attorney  
Brad Beaver, County Council Liaison  
Nick Isenberg, Woolpert  
Chris Snyder, Woolpert  
Andi Montgomery, Montgomery Aviation  
Dan Montgomery, Montgomery Aviation  
Carl Winkler, Montgomery Aviation  
Jennifer Pickett, Secretary

**APPROVED**

\_\_\_\_\_  
Don Silvey, President

Date: \_\_\_\_\_

**ATTEST**

\_\_\_\_\_  
Jennifer Pickett, Secretary

Date: \_\_\_\_\_

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